

GPB Policy on Faculty Advisor Dismissing Student from Lab (approved 4/10/2017)

The following policy was adopted unanimously by the GPB Executive Committee and DGSOM and LS Deans for cases where a faculty member wants to dismiss a student from the lab.

- 1) Faculty must notify Home Area/Program director before taking any action and provide a written description of the basis for dismissal that includes steps taken to address student issues/deficiencies.
- 2) Assessment of the situation by the Home Area director and recommendation for some type of mediation if warranted. Possibilities for mediators include the Home Area director, GPB Director (Greg Payne) or GPB Director for Recruitment and Inclusion (Diana Azurdia), Graduate Division Case Manager, Graduate Division Associate Dean, the Department Chair, the ombudsperson, and/or members of the Dissertation committee if the student has constituted the committee.
- 3) Approval of dismissal by Home Area director
- 4) Approval by GPB Director as representative of the DGSOM and LS Deans
- 5) Written notice of dismissal to student at least 30 days in advance of termination of stipend payments by the faculty adviser.

If the request is approved by the Home Area Director but not the GPB Director and cannot be resolved by discussion, then a final decision will be made by the appropriate Dean (DGSOM or Life Science).

The procedure for termination of a student from the PhD program rather than the lab can be found in Standards and Procedures for Graduate Study at UCLA, pg. 28