

Boyer Hall Facilities News

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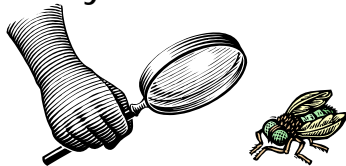


New Trouble Call Procedure

Gary Besse

What is a trouble call? A trouble call may be placed for any of the following issues: Problems with room temperature, leaky faucet, serious leaks, drainage problems, electrical problems that are at the outlet or breaker but not related to equipment repair, lock problems, or doors that won't close, replacing light bulbs (except in Bio-Safety Cabinets or cold rooms). Whom do I report it to? **Effective October 1st Gary Besse will be handling these calls;** calling his extension #57124 is preferred, but you can also e-mail (GBesse@mednet.ucla.edu), too . If he is not available call the UCLA Trouble Desk at -Ext # 59236, tell them the problem, the room, your name and extension, and ask for a work order number. If you call the trouble desk yourself, please e-mail Shawn Lockard/Gary Besse and let them know, so they can assist you in assuring that the work is completed in a timely fashion.

New Boyer Hall Resident - Dr. Volker Hartenstein

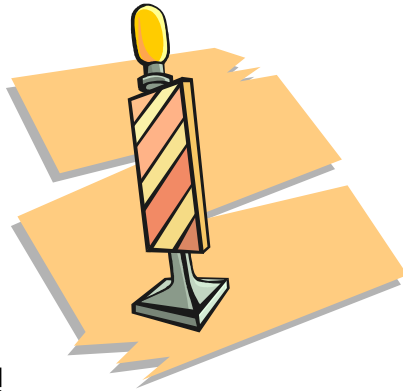


Please welcome Dr. Volker Hartenstein and his group to Boyer Hall.

Dr. Hartenstein's Lab officially moved into Boyer Hall (from Life Sciences) on August 31st, and will be occupying the space on the 5th floor formerly used by Dr. Iruela-Arispe.

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Bollards are up!

What's a Bollard? A bollard is a strong, heavy, steel or concrete post marking the edge of an area such as sidewalks on street corners that traffic must keep off. "Our" bollards are located on the Manning Walkway (the reference to the thoroughfare that previously allowed trucks access to our dock) The impact has, and will be, substantial; UPS, Federal Express, Prax Air, and a number of other vendors must now deliver to the Chemistry Dock or use the new OHRC Dock and travel through our basement to get here. We have been told that the purpose of the bollards is to ensure that fire lanes are kept open and unobstructed by vehicular traffic.

We will be able to lower these bollards for special deliveries (equipment that can't be moved from the Chemistry or OHRC Docks), and for some special activities, however our daily life has certainly changed as a result of this decision.

Please contact Shawn Lockard at X58887 with any questions you might have.

No Smoking on the Stairwells



No Smoking on the Stairwells

These stairwells provide vital emergency egress from the building, and also act as a pathway for some pedestrian traffic. We are reminding everyone that smoking on the stairwells outside the building is prohibited. This has always been the University's policy, and we are just reminding everyone that this is not an area where smoking is permitted. We will be removing the ashtrays (some of which have caught fire in recent weeks) and placing no smoking signage as well.

BOYER HALL PREPARES FOR FALL QUARTER

As the Fall season approaches we have been busy preparing for the new academic year's demands. We completed the sheet vinyl on the first floor, gave the kitchen a facelift, and we have cleaned the carpet and chairs in the main conference room. The new LCD projector will ensure a timely beginning to our Thursday Seminar Series, marking the end of summer and the re-opening of our conference room.



Electronic Waste

Electronic waste is not a regular trash item. This means that placing it outside your lab or dumping the item elsewhere in the building only means that it will stay there. This includes computers, monitors, printers, televisions, and unwanted lab equipment. On a similar note, freezers and refrigerators contain refrigerant that must be removed by Facilities before disposal.

Please help us keep these items out of the halls and corridors, make arrangements with your home departments to dispose of these materials through an FSR.

SEPTEMBER

MBI LAB MANAGER MEETING

PLACE: MBI- ROOM # 130
DATE: SEPTEMBER 28, 2007
TIME: 9:30
LIGHT REFRESHMENTS

BOYER DOCK HOURS

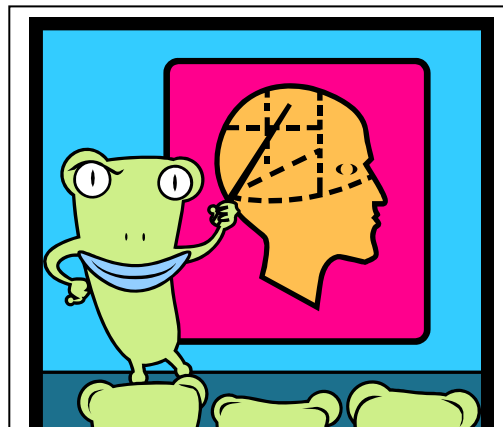
PLACE: BOYER DOCK
DATE: MONDAY – FRIDAY
TIME: 7:00AM 4:00PM

CHEMICAL WASTE PICK-UP

PLACE: OHRC
TIME: 10:30-11:00 AM
DAY: EVERY MONDAY

RADIOACTIVE WASTE PICK-UP

PLACE: BOYER DOCK
DATE: EVERY WEDNESDAY
TIME: 9:00 -9: 30AM



The Building

Keys

Please ensure that all keys are returned by the departing members of your labs. We will be auditing the last quarters' departures in the near future, and some labs may be billed for unreturned keys.

Lab Occupancy Sheets

Please turn in your Lab Occupancy Sheets on a monthly basis. The Lab Occupancy Sheets are the tool used to determine recharge costs for lost keys as well as a complete roster of building occupants. **We will be unable to issue keys to your respective labs without a current occupancy sheet on file.**

Film Processor

The movement and purchase of the new film processor is still in our future plans. You may have noticed a big change in the room already, as the Crystallography Lab did an amazing job at reorganizing and cleaning the room....Thanks!

Hazardous Waste Schedule

Please remember that the new Hazardous Waste Schedule has changed. The location of the pick-up is the new Orthopaedic Building (in the dock area). Pick-ups will be every week on Monday 10:30-11:00 am.

Please take extra care in transporting your hazardous waste; ideally, waste should be transported in a large stable cart that provides a lip around the shelves (to prevent containers from slipping off the cart).

October 2007

| Su | Mo | Tu | We | Thu | Fri | Sat |
|----|----|----|----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |