

# Boyer Hall Facilities News

Volume 1, Issue 3

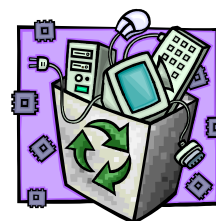
<http://www.mbi.ucla.edu>

March 2007



## Floor and Paint Damage

The saga continues..... as we begin to tackle the daunting task of cleaning, stripping, and waxing some of Boyer Hall's most deserving floors. Last June many floors on the north side of Boyer Hall were covered in water, the direct result of a catastrophic failure of a water delivery system. Needless to say, the standing water removed all of the floor-care products from the affected floors and the humidity affected paint and window treatments as well. We have recently begun addressing the floor and paint issues. We completed the repair and repainting of the north stairwell this month. Additionally we started to make some progress on the floors that were impacted by the 2006 water damage, as we mopped, stripped, and waxed 4,527 square feet of space in the month of March. We are working on an additional 20,000 plus square feet covered by the insurance settlement. However, we have not forgotten all of you that listed this as your #1 and #2 priority in the survey.



## Recycling

We continue to actively recycle here at Boyer Hall. In room #130 we have containers for:

- Mixed Paper
- White Paper
- Batteries
- Additionally we have a 3 ½ yard recycle bin outside (loading dock) for corrugated cardboard.
- We also send discarded computers out to the UCLA Facilities Department for recycling. There is a charge for this service, so we generally do this in concert with other buildings. Please don't leave these in the halls. Contact the Building Manager for more information.
- Printer cartridges can generally be returned via their original packaging. Follow the manufacturer's instructions. Also check the mailroom (Room#132) bulletin board for cartridge recycling information

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## Overhead Money .....



### Where does it go?

In the era of ever tightening financial constraints, we often ask where is the “overhead” money going? In an effort to answer at least part of that question we will occasionally bring you this section of our newsletter, as some of the investment in infrastructure is not readily visible. The pictures above show our Boyer Hall building generator for emergency power and the diesel reservoir that supplies it. This was installed approximately three years ago and supplies all of the emergency power for Boyer Hall. The former generator’s reliability was questionable and deferred maintenance money from the university was used for the project. The value of that project to our building and researchers was approximately \$110,000.00 The generator is an “Out of sight- Out of mind” piece of equipment until you need it . Power outages can have devastating results on research labs; interrupting experiments, shutting off -20 and -80 freezers, and generally making life miserable for scientists. While we can’t provide back-up power for every piece of equipment, there is emergency power available on every floor. This creates a reliable source of back-up power for that -80 that contains priceless cell lines, or ensures that an incubator running critical experiments stays on-line.

## Common Room Survey Results

We have finished the aggregation of the Common Room Survey results and learned the following about daily usage of equipment in the building:

Number of Times Equipment Used Daily			
Ice Machines -	138	Coldrooms -	97
Film Processor -	52	Autoclaves -	52
Nanopure -	32	Dishwashers -	16
Drying Ovens -		13	

This information will be used to develop efficiencies in the common rooms, and better serve the needs of our researchers, ensuring that equipment replacement strategies parallel the needs of our Investigators. Look for the results of our Lab Surveys in the April Newsletter. We will use that information to solicit funding for our infrastructure proposals.



## Conference Room Lock – Room #130

We recently noticed that the conference room door on room #130 was frequently left open during meetings. When questioned about the practice, many of the meeting holders responded that the door locks when it is closed. This makes it necessary to leave the door ajar so that late attendees can enter the meeting without knocking. Unfortunately the open door also allows the noise from the corridor into the meeting as well. We have now re-configured the lock (now a key lock on both sides of the door knob) so that it can be left unlocked by key holders, allowing the door to be closed during meetings without locking those late attendees out. Simply use your key on the inside lock- turn the key counter clockwise , remove the key, and the door will stay unlocked. At the conclusion of the meeting we ask that you re-lock the room to secure it (turn the key clockwise and remove it). Of course if you prefer to leave the door open, you certainly may, but the corridor on the first floor can often be a place of informal collaboration, and conversation.

## Safety Corner



Recently running has become a more frequent occurrence in some of our corridors. We recognize that you may be in a hurry, but please do not run in the halls. Someone may step out of a doorway into your path and be seriously injured. Additionally the floors could prove to be slippery, and the result would be a serious fall. Please be aware of this situation and slow down!

## Trouble Call?

What is a trouble call? A trouble call may be placed for any of the following issues: Problems with room temperature, leaky faucet, serious leaks, drainage problems, electrical problems that are at the outlet or breaker but not related to equipment repair, lock problems, or doors that won't close, replace light bulbs (except in Bio-Safety Cabinets or cold rooms). Whom do I report it to? The majority of trouble calls here at Boyer Hall are placed by Shawn Lockard ([slockard@mednet.ucla.edu](mailto:slockard@mednet.ucla.edu)), e-mail is always preferred, but you can also call his extension too - Ext # 58887. If he is not available call the UCLA Trouble Desk at -Ext # 59236, tell them the problem, the room, your name and extension, and ask for a work order number. If you call the trouble desk yourself, please e-mail Shawn Lockard and let him know, so he can assist you in assuring that the work is completed in a timely fashion.



## Grounds and other issues...

Boyer staff and faculty have been meeting with representatives from Facilities, Capital Programs, Building Managers (from adjacent buildings) as well as representatives of ASUCLA in an effort to address the following issues:

**Issue: Care and consideration of the landscape outside of Boyer Hall.**

Result: Agreement that Capital Programs will restore damaged landscape at the south end of Boyer Hall that resulted from the construction of SRB 1. Two other issues remain under discussion – Restoration of pathway across grass at the south entrance, restoration of additional bench at the south entrance.

Result: Agreement that facilities will trim tree branches and remove dead trees and landscape.

**Issue: Potential placement of vending and outdoor eating area at the south end off Boyer Hall.**

Result: Boyer's faculty and staff opposed the plan because of the potential noise and trash issues, and it appears that it will be relocated elsewhere.

**Issue: Placement of Bombshelter trash bins on the east side of Boyer Hall**

Result: After discussion with Capital Programs, Facilities and ASUCLA, the proposal was deemed unworkable due to limited space and access issues.

**Issue: Bollards (posts) to be raised at the entry-way that runs between SRB1 and Boyer Hall, this would eliminate all access by truck traffic, and force all deliveries to Boyer Hall and the Bombshelter to be routed through adjacent buildings dock space.**

Result: Boyer's faculty and staff studied the plan, and considers it unworkable based on the volume of deliveries, and Facilities traffic. The issue is currently being discussed.

**Issue: Bombshelter deliveries to be made through Boyer Hall's basement and elevators.**

Result: Boyer's faculty and staff, as well as the administration in Molecular Science opposed the plan, and it appears that an alternative method of delivery will be identified.

Boyer's faculty and staff opposed these issues based on their potential to negatively impact our building. If you have any questions regarding any of these issues, please address questions to:

Shawn Lockard  
128 Paul D. Boyer Hall  
Mailcode: 157005  
Ext # 58887  
Pager# 97031

## MARCH EVENTS

UCLA CAMPUS HOLIDAY

MARCH 30<sup>TH</sup> CESAR CHAVEZ HOLIDAY

MBI LAB MANAGER MEETING

PLACE: MBI- ROOM # 130

DATE: MARCH 29<sup>TH</sup> 2007

TIME: 9:30

LIGHT REFRESHMENTS

BOYER DOCK HOURS

PLACE: BOYER DOCK

DATE: MONDAY - FRIDAY

TIME: 7:00AM 4:00PM

CHEMICAL WASTE PICK-UP

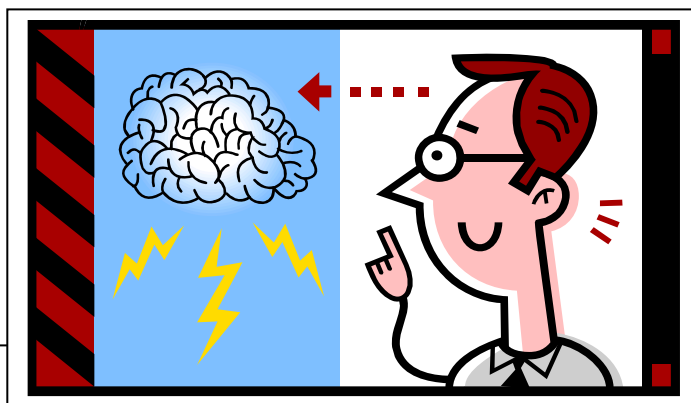
PLACE: BOYER DOCK

DATE: EVERY THURSDAY

TIME: 2:45- 3:20 PM

RADIOACTIVE WASTE PICK-UP

PLACE: BOYER DOCK



## Did You Know?

- That changes to our back-up freezer program will be made in the month of April- recharging labs for a fixed cost per shelf (each day) after an initial five (free) weeks of occupancy. – Arrangements for longer (free) occupancy can be made for extenuating circumstances.- Details in April Newsletter
- That the Lab Manager/Representative Meeting will be held on the last Friday of every month with the exception of March 2007 (Held on a Thursday due to UCLA Holiday)
- That by attending Lab Manager Meetings, representatives ensure that their labs are informed, and that their voice is heard on issues that are important to them.
- That five labs have not responded to the surveys yet ( not doing so will ensure your lab will be last in the queue for any repairs).
- That Noriko Itoh is the new representative for the Kasamatsu Lab (Replacing Peggy Li). Welcome Noriko!
- That Anna Legaspi's name was misspelled in our 1<sup>st</sup> newsletter- It is Anna with two N (s) Sorry Anna
- That the key replacement cost will move from its current cost of \$6.00 to \$10.00- Effective March 1, 2007. Additionally labs will be financially responsible for key costs (recharged) incurred by students that leave without returning keys- Effective April 1, 2007.  
**Regrettably, the institute can no longer bear the significant costs associated with these unrecovered keys.**
- The Building Management at Boyer Hall is completely committed to providing the best service possible for the faculty, staff and students that occupy Boyer Hall. Whether it is expediting insurance claims, issuing dosimeters, providing key control, or back-up freezers, we are here to meet your needs.

### March 2007

Su	M	Tu	W	Th	Fri	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31