

Boyer Hall Facilities News

Volume 1, Issue 1

<http://www.mbi.ucla.edu>

January 2007

Dr. Guo Moves

If you have looked for Dr. Guo at his previous residence on the 6th floor of Boyer Hall then you have discovered that he is now on the 2nd floor. Dr. Guo has been planning this relocation for some time, and this past December we were able to finalize the necessary logistics and complete his relocation. A special thanks to all of the terrific folks that helped make this possible. This included Dr. Guo's own lab personnel who frequently looked like parents up late on Holidays, except in this case they were assembling lab furniture rather than bicycles and toy wagons.

They also impersonated movers on more than a few occasions moving an impressive array of equipment, not the least of which was a standing centrifuge. A thank you definitely goes to the incredibly gracious and helpful staff of the Eisenberg Lab that pitched in on everything from radiation safety clearances to assistance with data and phone requirements. Dr. Guo's Lab currently occupies rooms: 206, 212, and 220 while Dr. Guo's office is now located in room 202.

Issuing Keys

A few things have changed since our building guru Donna retired this past October, the process to request keys is a now a little different than in the past years. You will need to pick-up two forms from outside the Building Manager's office at 128 Boyer Hall. These forms are: **KEY REQUEST FACULTY SUPERVISOR'S AUTHORIZATION FORM** and **BOYER BUILDING USE PERMIT CARD AND EMERGENCY INFORMATION**. In the past, a building permit card was issued, however we no longer issue building permits, so be sure to keep your UCLA Bruin Card with you for identification purposes. Pick up both forms, and return them completed to the clear Lucite mail slot on the door of #128 Boyer Hall. To avoid delays:

- Ensure that your PI or their approved designee has signed the approval form
- Include your lab phone number on the forms

You will be contacted when the keys are ready; requests may take up to 24 hours to process.



INSIDE THIS ISSUE

1	Dr. Guo's Move to the 2 nd Floor
1	How to Request Keys
2	Lab Managers List
2	Important Contacts
3	More Important Contacts
3	HVAC Corner/ Trouble Call
4	January Events/ Did You Know?



Important Contacts

Nati Alcaraz
Building Coordinator
Young Hall
(Chem & Biochem)
Ext# 54219

Nati submits FSRs for repair of equipment belonging to the Chem & Biochem Faculty and also submits Estimates for Chem & Biochem funded projects. He is the point of contact for the anchoring of equipment for the faculty of Chem & Biochem.

Shawn Lockard
Building Manager
(Boyer Hall)
Ext# 58887

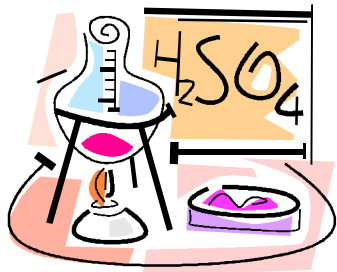
Shawn submits FSRs for the repair of Boyer Hall's common equipment e.g. dishwashers, autoclaves, fume hoods and hallway coldrooms. Shawn submits Estimates for MBI funded projects. He is the point of contact for HVAC, electrical, and plumbing problems. Shawn is the primary contact for Boyer Hall property insurance claims, and is also a resource for safety related matters.

Gary Besse
Senior Storekeeper
(Boyer Hall)
Ext# 57124

Gary is the point of contact for dry ice, supplied nitrogen, liquid nitrogen, DI/RO supplied water, freight delivery, and the copy center. Gary also maintains keys to the medical waste area.

Lab Managers

Labs	Rooms	Lab Phone	Lab Manager
BANERJEE	364, 340,	52980	SUCHANDRA GHOSH
BERK	359, 373	59370	CAROL ENG
BOWIE	659, 667, 673	64748	DAWN YANG
CLARKE	628, 638	53137, 58121	JON LOWENSON
CLUBB	660	63044	VALERIE VILLAREAL
EISENBERG	205, 219, 225, 105	51402, 63642, 59847, 63907	DAN ANDERSON
EISERLING	136	59847	MARI GINGERY
FEIGON	264, 270, 235	59232, 63493	NICHOLAS CHIM
FESSLER	459, 473A	55267	LISA FESSLER
GRALLA	422, 436	59881	VIVIAN SHI
GRUNSTEIN	332, 320	58106	QIONGYI ZHANG
HERSCHMAN	329N, C, S	58745	ART CATAPANG
GUO	206,212,220	58972	DR. GUO
IRUELA-ARISPE	559, 573	45785	CHAD BARBER
KASAMATSU	464	66808	PEGGY LI
LAKE	232, 228,229	52545	JACQUELINE SERVIN
LASKI	560	63890	MADHUKA RANMUTHU
LEE	609	44026	CALVIN PAN
LOO	406,416	47308	RACHEL LOO
MICELI	510	66911	SCOTT LIU
MILLER, H	421, 437	58924	CINDY TAMAE
MODLIN	522, 536	56910,62554	ANA LEGASPI
MORRISON	507, 519	65126	LETITIA WIMS
PERRY	113	62871	JANET CHIANG
RAY	305, 319	57204	JANE HINES
REISLER	405, 406	54585	MAI PHAN
WALL	529	51244	DR. WALL
VEATES	250, 260	59001	TANIA DASHKOV



Important Contacts

James Williams
Building Manager
(MIMG)
Ext# 51773

James submits FSRs for repair of equipment belonging to the MIMG faculty and also submits Estimates for MIMG funded projects.

Cyndie Kelly
Facilities Manager
(Life Sciences)
Ext# 56770

Cyndie submits FSRs for repair of equipment belonging to the Life Science faculty and also submits Estimates for Life Science funded projects.



HVAC Corner



December and January have been challenging months for our HVAC systems here at Boyer Hall. We had temperatures that spanned over thirty degrees in the period of twenty four hours. We required heat in the mornings and cooler air by the afternoon...In other words... typical Southern California weather! The Building Manager's Office received numerous reports of temperature extremes, both high and low temperatures in the labs, and the Building Manager's office had its own heat wave as well. After a number of hours looking at the various subsystems, the engineers may have identified a problem with the air pressure to the thermostats. It typically takes eight pounds of pneumatic pressure to open or close a damper (an opening that lets either hot or cold air pass into the room). The thermostats call for the damper to open or close depending on the ambient temperature in the room. Recent investigations showed pneumatic pressures to be as low as four pounds at some damper locations. This is a significant discovery, in that much of our winter based HVAC problems have to do with dampers staying opened or closed at inappropriate times.

The leaks have now been repaired and the resolution of this problem should restore control to the local thermostats and create less of the extremes we have experienced in the past. This for most of us can be translated into one easy to understand word.... Hooray!

There will still be a period of time in which the system will need to be tuned up, and additional repairs will be required, but this recent repair is a solid step to correcting systemic problems.

We are also working diligently to establish longer term plans on upgrading the infrastructure.

Trouble Call?

What is a trouble call? A trouble call may be placed for any of the following issues: Problems with room temperature, leaky faucet, serious leaks, drainage problems, electrical problems that are at the outlet or breaker but not related to equipment repair, lock problems, or doors that won't close, replace light bulbs (except in Bio-Safety Cabinets or cold rooms). Who do I report it to? The majority of trouble calls here at Boyer Hall are placed by Shawn Lockard (slockard@mednet.ucla.edu), e-mail is always preferred, but you can also call his extension too -Ext # 58887. If he is not available call the UCLA Trouble Desk at -Ext # 59236 and tell them the problem, the room, your name and extension and ask for a work order. If you call the trouble desk yourself, please e-mail Shawn Lockard and let him know, so he can assist you in assuring that the work gets completed in a timely fashion.

JANUARY EVENTS

UCLA CAMPUS HOLIDAY

MARTIN LUTHER KING, JR. DAY

JANUARY 15TH

MBI LAB MANAGER MEETING

PLACE: MBI- ROOM # 130

DATE: JANUARY 19TH 2007

TIME: 10:30

BOYER DOCK HOURS

PLACE: BOYER DOCK

DATE: MONDAY - FRIDAY

TIME: 7:00AM 4:00PM

CHEMICAL WASTE PICK-UP

PLACE: BOYER DOCK

DATE: EVERY THURSDAY

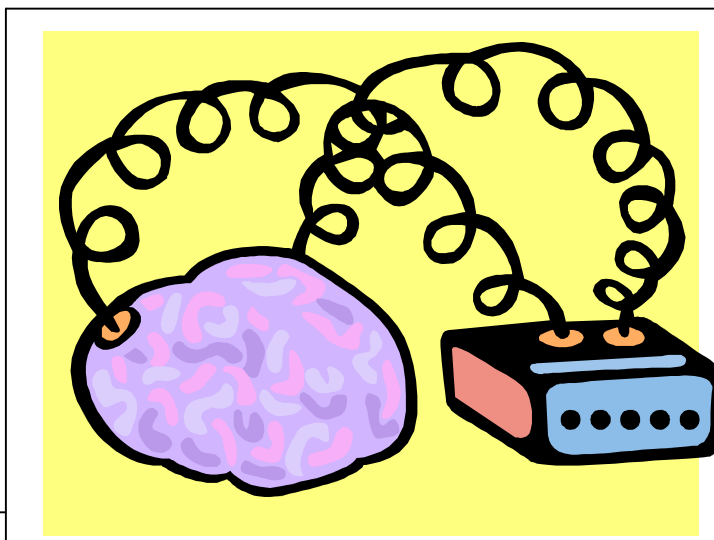
TIME: 2:45- 3:20 PM

RADIOACTIVE WASTE PICK-UP

PLACE: BOYER DOCK

DATE: EVERY WEDNESDAY

TIME: 9:00 -9:30AM



Did You Know

- We have finished settling the property claims for the 2005 fire and water damage. We were able to recover 89.86% of our claimed losses; the percentage reflecting a shared responsibility of the claimants to meet the policy's deductible. All disbursements have been made, with the exception of Dr. Eisenberg and Dr. Feigon. These remaining two claims have been approved, and we are just awaiting the transfer of funds from the Office of the President.
- We are currently working on the June-2006 water damage claims (Lee, Morrison, Miceli, Reisler, Ray, and Eisenberg), so please contact Shawn Lockard regarding property that was lost as a result of this incident. We have begun to replace ceiling tiles that were damaged in the incident and will also be stripping and waxing the floors, cleaning carpets and drapes that were damaged by the flood. Water damage in the stairwells will be repaired as well. We will be coordinating directly with the Lab Managers for the effected labs to schedule the work.
- Remember last year when we inquired about things like; leaky faucets, rusted sinks, corrosion, bad drawers and all manner of maladies that might be affecting your lab? Well we haven't forgotten our lab surveys from last year. We will be focusing on those issues and will be coordinating with Lab Managers to determine priorities.
- The Building Management at Boyer Hall is completely committed to providing the best service possible for the faculty, staff and students that occupy Boyer Hall. Whether it is expediting insurance claims, issuing dosimeters, providing key control, or back-up freezers, we are here to meet your needs.

Shawn Lockard
Building Manager,
128 Boyer Hall
Ext # 58887
Pager # 97031

January 2007						
Su	M	Tu	W	Th	Fri	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			